

Assistive Technology Instructional Specialist
for People with Visual Impairments

If you long to have a position helping individuals who are blind or visually impaired to help themselves learn to live independently, if you want to feel like you make a difference, if you desire to feel appreciated and helpful, this may very well be the job for you!

Position Title:

Assistive Technology Instructional Specialist

Position Purpose:

This position is an excellent opportunity for the person who desires to be able to make a difference in the life of individuals of various ages, cultures, disabilities and races!

Position Minimum Requirements:

- Bachelor's Degree in Education, Visual Disabilities, Counseling, Psychology, Social Work or Health related fields
- Successful Completion of Assistive Technology Fundamentals I, and II, Systemic Application Training or significant experience in lieu thereof
- Superior ability to communicate clearly, concisely, technically and effectively in writing and speaking
- Ability to interact well with varying ages, cultures, disabilities and races
- Superior time management and organizational skills
- Proven ability to establish and achieve goals in a deadline driven environment
- Willingness to participate in certification programs of own accord and at own expense within first year of employment
- Ability to work on weekends, holidays and overnight as required
- Demonstrated knowledge of and proficiency in Microsoft Office including Excel, Word, PowerPoint and Outlook, JAWS and other specialty software or willingness to learn
- Extensive knowledge of and ability to teach use of computers, cell phones, tablets; while extensive knowledge is required, the ability to teach is paramount—teaching is the primary function of the position

Preferred Requirements:

- Valid Florida driver's license
- Ability to lift and carry weight up to 40 pounds
- Possess or be willing to, in time, acquire CATIS certification - a certification through Academy for Certification of Vision Rehabilitation & Education Professionals (ACVREP)

- Experience in working/teaching/training blind and visually impaired individuals
- Minimum four (4) years of experience with evaluation in Assistive Technology or related services

Position Complexity:

This position demands analytical thinking and problem-solving skills to consistently and successfully meet the needs of blind and visually impaired individuals and exceptional collaborative and interpersonal skills to support team efforts in helping individuals reach their respective technology goals.

Position Physical Demands:

The physical demands of this position include:

Frequent - sitting and standing,

Constant -talking, hearing, working inside, keyboarding, grasping and/or turning with hands and fingers

Occasional - walking, lifting/pulling, working outside, crawling/kneeling, crouching/squatting, stooping/bending, twisting, balancing, reaching above shoulder height, reaching away from bond, and carrying

What to do:

1. Provide a current Resume along with a letter of interest
2. A sample of writing ability
3. A list of at least five (5) references complete with contact information
4. Proof of education and certificate requirements

Mail, email, deliver to Independence for the Blind of West Florida, 3107 North Davis Highway, Pensacola, FL 32503, % of Raven Holloway,
raven.holloway@ibwest.org